

## Transformation and Resources Overview and Scrutiny Committee

### Work Plan – As at 15 August 2013

Date of Meeting	Item	Reason for Undertaking
<b>2 September 2013 (Agenda dispatch 23 August 2013)</b>	Financial and Performance Management Report Quarter 1 2013/14	To continue to monitor and scrutinise performance alongside finances. New style report expected for this meeting.
	Keele Golf Course	Further financial reports were requested at the July meeting.
	Budget Setting Process 2013/2014	An update was requested at the meeting on 22 July 2013 to receive an update regarding the budget, in particular with regard to public meeting locations. There will also be an update from the Leader with regard to the Budget Review Group.
	UK Mail	UK Mail was added to the work plan as an urgent item at the 22 July meeting. There is a six month review of UK Mail and the TROSC will scrutinise UK Mail as part of this review.
<b>6 November 2013 (Agenda dispatch 25 October 2013)</b>	Portfolio Holder(s) Question Time	An opportunity for the Committee to question the Portfolio Holder(s) on their priorities and work objectives for the next six months and an opportunity to address any issues or concerns that they may currently be facing. It's also an opportunity for the Portfolio Holder to flag up areas within their remit that may benefit from scrutiny in the future i.e. policy development.
	Capital Strategy	Received annually by the Committee as part of the budget

		setting process.
	Medium Term Financial Strategy	Received annually by the Committee as part of the budget setting process
	Treasury Management Strategy	Received annually by the Committee as part of the budget setting process.
	Financial and Performance Management Report Quarter 2 2013/14	To continue to monitor and scrutinise performance alongside finances. New style report expected for this meeting.
	Universal Credit	Update expected.
<b>14 January 2014</b>		
	Scrutiny Café – date for information, there will be no agenda published.	
<b>22 January 2014 (Agenda dispatch 10 January 2014)</b>		
	Revenue and Capital Budget 2014/15	To consider the final version of the Revenue and Capital Budget 2014/15 before it is considered by Council on 26 February 2014.
	Scale of Fees and Charges	Received annually by the Committee as part of the budget setting process.
	Asset Management Strategy	To look at the financial implications of the Asset Management Strategy.
	Financial and Performance Management Report Quarter 3 2013/14	To continue to monitor and scrutinise performance alongside finances. New style report expected for this meeting.
<b>26 March 2014</b>		
	Annual review of the scrutiny committee's	To evaluate and review the work undertaken during 2013/14.

<b>(Agenda dispatch 14 March 2014)</b>	work	
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## **Task and Finish Groups**

Review of the Constitution Working Group – action to look at scrutiny committee remits

## **Future Task and Finish Groups**

### **Suggestions for Potential Future Items:**

Modernisation of the Post Office Network

Council Plan